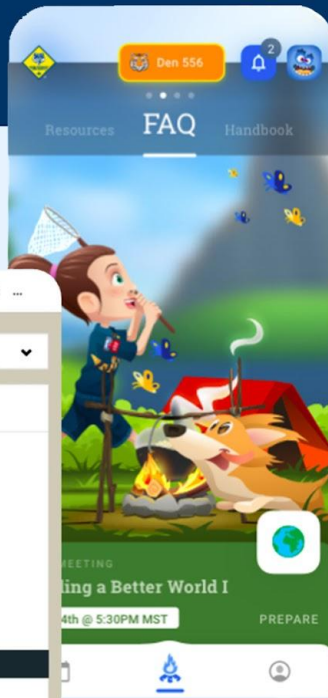
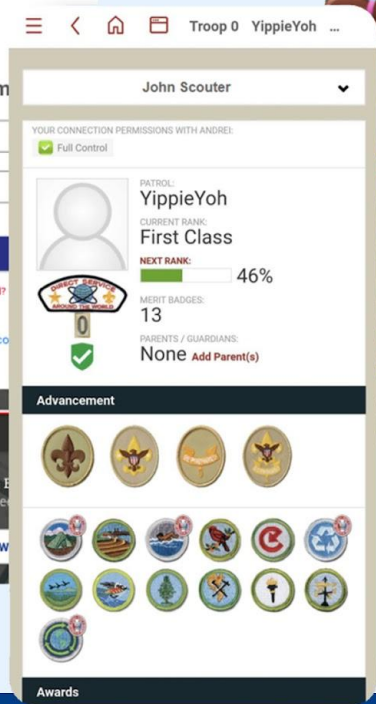
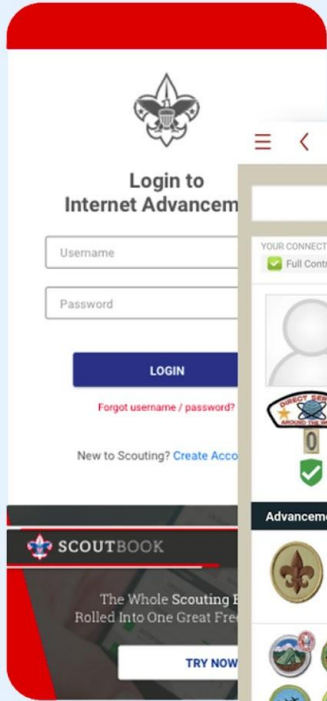




BOY SCOUTS OF AMERICA




SCOUT BOOK Training

Mission Peak District, Golden Gate Bay Area Council



SCOUT BOOK

SCOUT BOOK




RebeRafael


.....

Remember Me [Forgot Password / Username](#)

Login

Don't have an account. [Create Account](#)

 Sign in with Google

 Sign in with Apple

Log into Scoutbook at:

<https://scoutbook.scouting.org/>

Same password as:

<https://my.scouting.org/>

Can use:

Forgot Password / Username

Mission Peak District, Golden Gate Bay Area Council



SCOUT BOOK

Feature Assistant Extension

*Note: In Chrome there is a great tool called “Feature Assistant Extension” which adds features including some for Merit Badge Counselors.

More info available at:

<https://drive.google.com/file/d/0B4bXAHBshADYVUIHV01xTIIYM00/view>

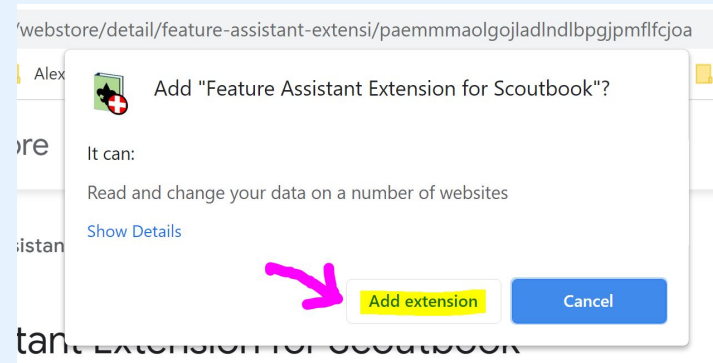
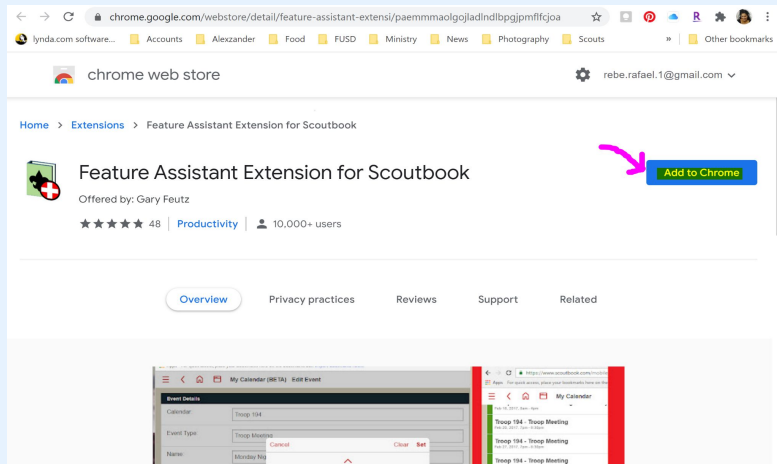
Mission Peak District, Golden Gate Bay Area Council



SCOUT BOOK

To add Feature Assistance Extension to Chrome:

<https://chrome.google.com/webstore/detail/feature-assistant-extensi/paemmmaolgojladlndlbpgjpmflfcjoa>



Mission Peak District, Golden Gate Bay Area Council



SCOUT BOOK

FIND YOUR UNIT(S)

Scoutbook

Golden Gate Area Message
Do you know we have a Council Online Help Desk for tech issues <https://ggacbsa.org/support/>

- My Dashboard
- my.Scouting Home Page
- my.Scouting Dashboard (Training)
- Internet Advancement
- Forums
- Change Log
- Legacy Forums

Mission Peak District, Golden Gate Bay Area Council



SCOUT BOOK

FIND YOUR UNIT(S)

Without Feature Assistant Extension

#1

The screenshot shows the Scout Book interface. At the top, there are two main sections: "Administration" and "My Account". Below "My Account", there are two columns of options. The left column is titled "My Merit Badge Counseling" and includes "Quick Entry for MB Counselors", "Edit Merit Badges for MB Counselors", "Print Blue Cards", and "Send Message for Counselor". The right column is titled "My Units" and shows "Troop 120 B" with a yellow highlight and a pink arrow pointing to it. Below "My Units" is "Our Lady of Guadalupe Catholic Church". At the bottom, there is a "My Family" section with a profile for "Alexzander" and a "52%" progress indicator.

With Feature Assistant Extension

#1

The screenshot shows the Scout Book interface with a "Feature Assistant Advisory" banner at the top. Below the banner, there is a "Golden Gate Area Message" section. The main interface is similar to the previous screenshot, but with additional options in the "My Merit Badge Counseling" column: "MB In Progress - MBC View", "Reports for MB Counselors", and "Connect to Scouts listed in CSV file". The "My Units" section now lists "Troop 120 B" and "Crew 120", both with pink arrows pointing to them. The "My Family" section at the bottom remains the same, showing "Alexzander" with a "52%" progress indicator.

Mission Peak District, Golden Gate Bay Area Council



SCOUT BOOK

FIND YOUR SCOUT

Without Feature Assistant Extension

#1

Administration

My Account

My Merit Badge Counseling

- Quick Entry for MB Counselors
- Edit Merit Badges for MB Counselors
- Print Blue Cards
- Send Message for Counselor

My Units

- Troop 120 B
Our Lady of Guadalupe Catholic Church

My Family

- Alexzander 52%

With Feature Assistant Extension

#1

My Dashboard

Feature Assistant Advisory: Extension support of Unit Payment Log features that used UnitPaylog Account or dummy scout accounts as Adult accounts are no longer supported and have been removed. Sending Payment Balances to Dashboard Search Payment Logs for unit Address and Treasurers. To see the options, search for Current Users.

Golden Gate Area Message
Do you know we have a Council Online Help Desk for tech issues <https://ggcbsa.org/support/>

Administration

My Account

My Merit Badge Counseling

- Quick Entry for MB Counselors
- Edit Merit Badges for MB Counselors
- Print Blue Cards
- Send Message for Counselor
- MB In Progress - MBC View
- Reports for MB Counselors
- Connect to Scouts listed in CSV file

My Units

- Troop 120 B
Our Lady of Guadalupe Catholic Church
- Crew 120
Our Lady of Guadalupe Catholic Church

My Family

- Alexzander 52%

Mission Peak District, Golden Gate Bay Area Council



SCOUT BOOK

FIND YOUR SCOUT

Alexander Rafael

Troop 120 Crew 120

YOUR CONNECTION PERMISSIONS WITH ALEXANDER:
 Full Control

NAME: Alexander Rafael
 CURRENT RANK: Life Scout
 NEXT RANK: 52%

MERIT BADGES: 37
 FOUNDERS

PARENTS / GUARDIANS: Rebeca Rafael

Advancement

Awards

Edit Profile [>](#)

| | | |
|--------------------------|--------|----------------------|
| Alexander's Membership | 2563d | > |
| Alexander's Payments Log | \$0.00 | > |
| Alexander's Connections | 20 | > |
| Alexander's Advancement | | > |
| Alexander's Awards | | > |
| Alexander's Leadership | 1807d | > |
| Alexander's Training | | > |

Mission Peak District, Golden Gate Bay Area Council



SCOUT BOOK

IMPORTANT!!! INVITE YOUR SCOUT

NAME: Alexander Rafael
CURRENT RANK: Life Scout
NEXT RANK: 52%
MERIT BADGES: 37
FOUNDERS: Rebeca Rafael

Advancement

Awards

RECRUITER

Edit Profile

Alexander's Membership 2563d

Alexander's Payments Log \$0.00

Scouts must be invited by their parents in order to be activated in Scoutbook and to have their emails added.

Mission Peak District, Golden Gate Bay Area Council



SCOUT BOOK

LOTS OF
INFORMATION
ABOUT YOUR SCOUT

Alexzander Rafael

Troop 120 Crew 120

YOUR CONNECTION PERMISSIONS WITH ALEXZANDER:
Full Control

NAME: Alexzander Rafael
CURRENT RANK: Life Scout
NEXT RANK: 52%
MERIT BADGES: 37
PARENTS / GUARDIANS: Rebeca Rafael

FOUNDER

Advancement

Awards

Edit Profile

| | |
|----------------------------|--------|
| Alexzander's Membership | 2563d |
| Alexzander's Payments Log | \$0.00 |
| Alexzander's Connections | 20 |
| Alexzander's Advancement | |
| Alexzander's Awards | |
| Alexzander's Leadership | 1607d |
| Alexzander's Training | |
| Alexzander's Activity Logs | |

Reports

Mission Peak District, Golden Gate Bay Area Council



SCOUT BOOK

UNIT FUNCTIONS

My Dashboard to
My Unit

Options will look a little
different based on type of
unit, i.e. Pack, Troop or
Crew

The screenshot shows the Scout Book dashboard for Troop 120 B. At the top, it displays the troop name "Troop 120 B" and the number of leaders (20) and scouts (50). Below this is a section for "Upcoming Events" with a message: "Your Troop does not have any upcoming events entered. Unit Admins, key 3 members, and secretaries can add Troop events." The main content area is divided into two sections: "Patrols (6)" and "Scouts not in a Patrol (3)".

Patrols (6)

- (1-Green) Doge Soldier Patrol ✓
- (2-Blue) Crimson Bulls Patrol ✓
- (3-Purple) Radioactive Pandas Patrol ✓
- (4-Orange) Duct Tape Patrol ✓
- (5-Red) Explosive Rubber Duckies Patrol ✓
- (6-Yellow) Thunder Dragons Patrol ✓

Scouts not in a Patrol (3)

- Howard ✓ ⚠
- Pranav C ✓ ⚠
- Tyla ✓ ⚠

Below the patrol and scout lists is a sidebar menu with the following options:

- Troop Roster
- Send Message
- Quick Entry
- Troop Reports
- Import Black Pug Data
- Export / Backup
- Edit Troop
- Troop Payments Log
- Search Troop Payments Log
- MB Counselor List
- Print Blue Cards
- Golden Gate Area



SCOUT BOOK

QUICK ENTRY

To enter in the exact same data/achievement for multiple Scouts.

LEADERS: 20 SCOUTS: 50

Upcoming Events
Your Troop does not have any upcoming Troop events.

120

Patrols (6)

- (1-Green) Doge Soldier Patrol ✓
SCOUTS: 8
- (2-Blue) Crimson Bulls Patrol ✓
SCOUTS: 8
- (3-Purple) Radioactive Pandas Patrol ✓
SCOUTS: 8
- (4-Orange) Duct Tape Patrol ✓
SCOUTS: 8
- (5-Red) Explosive Rubber Duckies Patrol ✓
SCOUTS: 9
- (6-Yellow) Thunder Dragons Patrol ✓
SCOUTS: 6

Scouts not in a Patrol (3)

- Howard C ✓ 🔗 ⚠️
- Pranav C ✓ 🔗 ⚠️
- Tylar K. ✓ 🔗 ⚠️

Troop Roster 📄

Send Message 📧

Quick Entry 📝

Choose an action:

- Enter Rank Req. >
- Enter Merit Badges >
- Enter Merit Badge Req. >
- Enter Awards >
- Enter Activity Logs >
- Enter Payment Logs >
- Enter Health Record Dates >
- Enter Swimmer Classification >
- Update School Information >
- Enter Scout Leadership >
- Enter OA Member Data >
- Start Merit Badges >

Mission Peak District, Golden Gate Bay Area Council



SCOUT BOOK

How to check your MBCs on Scoutbook?

Without Feature Assistant Extension
#1

The screenshot shows the Scoutbook user interface. At the top, there is a navigation bar with 'Administration' and 'My Account'. Below this, there are two main sections: 'My Merit Badge Counseling' and 'My Units'. The 'My Merit Badge Counseling' section contains four items: 'Quick Entry for MB Counselors', 'Edit Merit Badges for MB Counselors', 'Print Blue Cards', and 'Send Message for Counselor'. The 'My Units' section contains one item: 'Troop 120 B' with a sub-label 'Our Lady of Guadalupe Catholic Church'. A pink arrow points to the 'Troop 120 B' entry. At the bottom, there is a 'My Family' section with a profile for 'Alexander' showing a 52% progress indicator.

With Feature Assistant Extension
#1

The screenshot shows the Scoutbook user interface with the Feature Assistant Extension. The layout is similar to the previous screenshot, but the 'My Units' section now includes a right-pointing arrow next to the 'Troop 120 B' entry. A pink arrow points to this entry. The 'My Merit Badge Counseling' section now includes an additional item: 'Send Message for Counselor' (which was already present in the previous screenshot). The 'My Family' section remains the same with the 'Alexander' profile and 52% progress indicator.

Mission Peak District, Golden Gate Bay Area Council



SCOUT BOOK

How to check your MBCs on Scoutbook?

Without Feature Assistant Extension

#2

120

Patrols (6)

- Crimson Bulls Patrol ✓
- Duct Tape Patrol ✓
- Electric Phoenix Patrol ✓
- Explosive Rubber Duckies Patrol ✓
- Nuclear Muffins Patrol ✓
- Radioactive Pandas Patrol ✓

Scouts not in a Patrol (1)

- Luke Schauer ✓

Troop Roster

With Feature Assistant Extension

#2

120

Patrols (6)

- Crimson Bulls Patrol ✓
- Duct Tape Patrol ✓
- Electric Phoenix Patrol ✓
- Explosive Rubber Duckies Patrol ✓
- Nuclear Muffins Patrol ✓
- Radioactive Pandas Patrol ✓

Scouts not in a Patrol (1)

- Luke Schauer ✓

Troop Roster



SCOUT BOOK

How to check your MBCs on Scoutbook?

Without Feature Assistant Extension

With Feature Assistant Extension

#3

Stroll to bottom of page

EXPLOSIVE RUBBER DUCKIES PATROL, FIREBOLT LANSIRE, EXPLOSIVE RUBBER DUCKIES PATROL

Duckies Patrol
CURRENT RANK: **First Class**

Thomas M
Crimson Bulls Patrol, Senior Patrol Leader
CURRENT RANK: **Life Scout**

Tim Y
Nuclear Muffins Patrol, Quartermaster Nuclear Muffins Patrol
CURRENT RANK: **Scout**

Tobias L
Explosive Rubber Duckies Patrol, Scribe
CURRENT RANK: **Star Scout**

Tylar K
Crimson Bulls Patrol, Assistant Patrol Leader Crimson Bulls Patrol, Troop Guide
CURRENT RANK: **Life Scout**

Vedant J
Radioactive Pandas Patrol, Quartermaster Radioactive Pandas Patrol
CURRENT RANK: **Life Scout**

Zachary C
Duct Tape Patrol
CURRENT RANK: **First Class**

Clean Old Connections

Connections Manager >

Print Roster >

Roster Import >

#3

Stroll to bottom of page

CURRENT RANK: **Life Scout**

Tim Y
Nuclear Muffins Patrol, Quartermaster Nuclear Muffins Patrol
CURRENT RANK: **Scout**

Tobias L
Explosive Rubber Duckies Patrol, Scribe
CURRENT RANK: **Star Scout**

Tylar K
Crimson Bulls Patrol, Assistant Patrol Leader Crimson Bulls Patrol, Troop Guide
CURRENT RANK: **Life Scout**

Vedant J
Radioactive Pandas Patrol, Quartermaster Radioactive Pandas Patrol
CURRENT RANK: **Life Scout**

Zachary C
Duct Tape Patrol
CURRENT RANK: **First Class**

Clean Old Connections

Permissions by Position >

Connections Manager >

Print Roster >

Roster Import >

Import Registration CSV >

Import Parent CSV >



SCOUT BOOK

How to check your MBCs on Scoutbook?

#4

Roster Title:

Sort by:

- Last Name, First Name, then Middle Name
- Rank, Last Name, First Name, then Middle Name
- Name
- Den/Patrol, Last Name, First Name, then Middle Name
- School, Last Name, First Name, then Middle Name

#2 ✓

(1) Check off Merit Badge Counselor Options and (2) Run Report

Create your own custom reports with Scoutbook's Roster Builder!

Use Roster Builder to quickly create roster reports for all your units. Create and save your custom reports for easy access to the roster information that is most important to you. You can view, design, and run all your reports from the Roster Builder Manager.

All Units

- Troop 120 B
 - All Adults
 - Leaders
 - Parents
 - All Scouts
 - Scouts Not In A Patrol

Settings:

- Adult Leader Options
- Merit Badge Counselor Options **#1** ←
- Scout Options
 - Show Last Invited/Login
 - Show Middle Names

PDF (Portrait) PDF (Landscape) CSV

ADULT MEMBERS

| | Name | Unit Number | Merit Bages |
|---|-------------|-------------|--|
| 1 | Henry A. | Troop 120 B | Backpacking Camping Family Life Hiking Inventing Photography Snow Sports Swimming |
| 2 | Sudhakar A. | Troop 120 B | Digital Tech Electricity Electronics Engineering Programming |
| 3 | Sowjanya A. | Troop 120 B | |
| 4 | Noah A. | Troop 120 B | Camping Chemistry Energy Engineering Enviro. Science Hiking Soil and Water Con. |
| 5 | Oscar A. | Troop 120 B | |
| 6 | William B. | Troop 120 B | Backpacking Camping Emergency Prep. Fire Safety First Aid Public Health |
| 7 | Abby Chang | Troop 120 B | Art Cooking Pers. Fitness Personal Mgmt. |



SCOUT BOOK

How to connect with a scout safely inside of Scoutbook?

#1 Have the scout contact his/her Scoutmaster:

- (1) for permission to begin specific Merit Badge and
- (2) to add you in Scoutbook as the assigned Merit
Badge Counselor
(provide the scout with your full name,
registered troop and zip code)

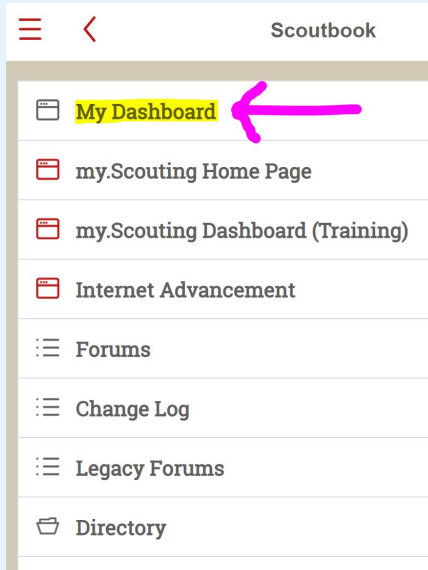
Mission Peak District, Golden Gate Bay Area Council



SCOUT BOOK

How to connect with a scout safely
inside of Scoutbook?

#2



*Scoutbook is the national
advancement database.*

*A "Blue Card" can be
printed from Scoutbook.*

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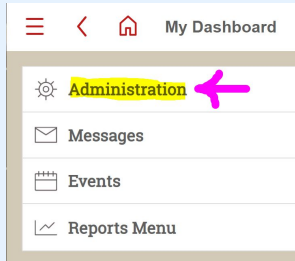


SCOUT BOOK

How to connect with a scout safely inside of Scoutbook?

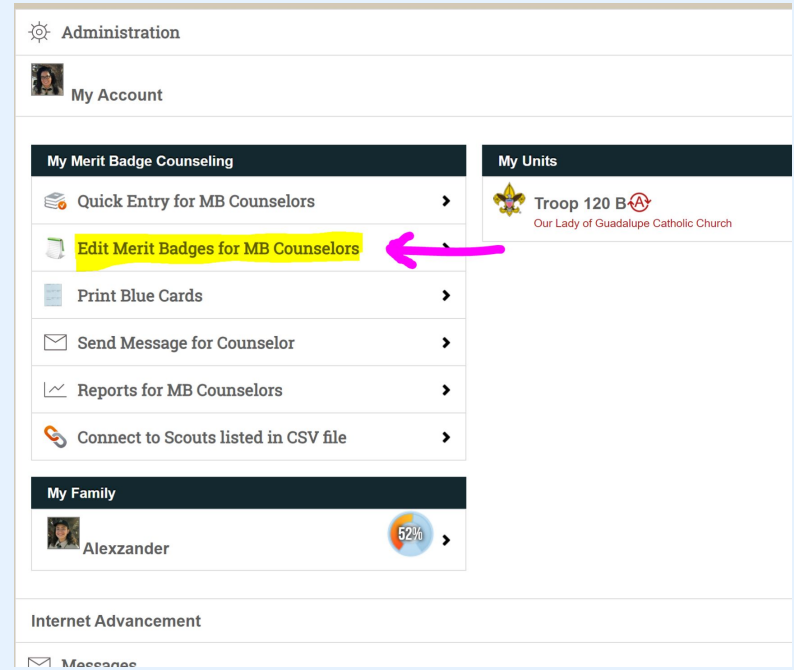
Without Feature Assistant Extension

#3

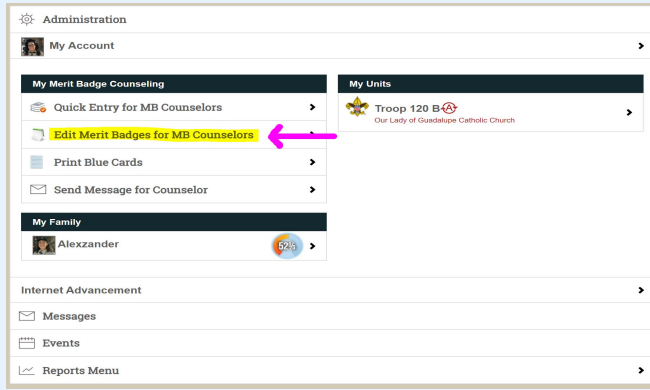


Without Feature Assistant Extension

#3



#4





SCOUT BOOK

How to connect with a scout safely inside of Scoutbook? Next:

Quick Pick Edit for Merit Badge Counselors

Quickly find Counsellor Scout for Merit Badges.

Merit Badge(s):

Choose Scout:

Camping #1

Coin Collecting

Collections

Cooking

Emergency Preparedness

First Aid

Fishing

Geocaching

Tylar K #2



Camping MB Counselor



Rebeca Rafael
(510) 919-0573

As Tylar's merit badge counselor you are the only one authorized to approve their work on this badge. When you are satisfied that Tylar has completed a requirement check it off.



Use the comments section below to leave notes to Tylar's parents, or other Scout leaders.

Camping MB Requirements (2018-21)

Initial Unit Leader Signature

signed by James Peters

2/27/21

Print Blue Cards

Percent Completed

53%

1. Do the following:

- (a) Explain to your counselor the most likely hazards you may encounter while participating in camping activities and what you should do to anticipate, help prevent, mitigate, and respond to these hazards.

completed Mar 12, 2021
Counselor Approved on Mar 12, 2021 by Rebeca Rafael
Marked Completed on Mar 12, 2021 by Rebeca Rafael
Leader Approved on Mar 12, 2021 by Rebeca Rafael

- (b) Discuss with your counselor why it is important to be aware of weather conditions before and during your camping activities. Tell how you can prepare should the weather turn bad during your campouts.

completed Mar 12, 2021
Counselor Approved on Mar 12, 2021 by Rebeca Rafael
Marked Completed on Mar 12, 2021 by Rebeca Rafael
Leader Approved on Mar 12, 2021 by Rebeca Rafael

- (c) Show that you know first aid for and how to prevent injuries or illnesses that could occur while camping, including hypothermia, frostbite, heat reactions, dehydration, altitude sickness, insect stings, tick bites, snakebite, blisters, and hyperventilation.

Mission Peak District, Golden Gate Bay Area Council



Additional Notes

- Scoutbook App vs Using on Mobile Web
- Email/Text
- Accounting
- Syncing
- Scoutbook forums:
<https://discussions.scouting.org/c/scoutbook/28>
- User guides and videos are here:
<https://help.scoutbook.scouting.org/article-categories/videos/>



SCOUT BOOK

Any other questions?

Rebeca Rafael

Assistant Scoutmaster, Troop 120 - Fremont

Associate Advisor, Crew 120 - Fremont

Merit Badge Dean, Mission Peak District

Rebe.Rafael.1@gmail.com

Mission Peak District, Golden Gate Bay Area Council