

Merit Badge Counselor Information

What is a Merit Badge and a Merit Badge Counselor?

How to register as a new Merit Badge Counselor?

How/When to renew your annual registration?

How to take the basic training?

How to check your status on Scoutbook?

How to connect with a scout safely with Scoutbook?

Any other questions?



What is a Merit Badge and A Merit Badge Counselor?



Merit badges are awards earned by youth members of the Scouts BSA that exist to encourage Scouts to explore areas that interest them and to teach them valuable skills.

Earning merit badges should be Scout initiated, Scout researched, and Scout learned. It should be hands-on and interactive.

All merit badge counselors “lead” the Scouts through earning the Merit Badges the Scouts are interested in.



How to register as a new Merit Badge Counselor?



There are only three items needed!

- 1 - BSA Adult Application
- 2 - Merit Badge Counselor Application
- 3 - Youth Protection Training
Certificate of Completion



1 - BSA Adult Application



Fill out at:

<https://missionpeakscouts.com/wp-content/uploads/2020/03/NEW-bsa-adult-application-with-up-to-date-background-form-FILLABLE.pdf>

- Register after May 1st, 2021 and be valid until June 30, 2022.
- Yes, you need your social.
- Yes, you need to do the right column.
- Yes, you should fill in your BSA number.
- Don't forget to sign the background check!



2 - Merit Badge Counselor Application



Fill out at:

<https://missionpeakscouts.com/wp-content/uploads/2020/03/Merit-Badge-Counselor-Application.pdf>

Look over merit badges here:

<https://www.scouting.org/programs/scouts-bsa/advancement-and-awards/merit-badges/>

Pick 1 or more merit badges to lead.



3 - Youth Protection Training Certificate of Completion



Complete at: <https://my.scouting.org/>

This is the same password as Scoutbook.

my.Scouting

Welcome Rebeca Rafael

you to deliver the Scouting program.

Click logo below to take Youth Protection in English or Spanish

WITH YOUTH PROTECTION BEGINS

COMIENZA CONTIGO LA PROTECCION DE LOS JOVENES

s function and is now called Roster. All the same

YOUTH PROTECTION TRAINING

Mandatory- Youth Protection Training

Learning Plan

Total time: 72 minutes

Last completion: 10/30/2020

Progress • 100%

Description

The safety and well-being of our youth is of paramount importance... everything we do. We must continue our commitment to provide... all our youth members. After completing all three modules and... see your certificate in My.Scouting.

YPT Youth Protection Training More

How/When to renew your annual registration?



Around May 1st all existing MBC will get renewal email from council with the existing MB record with a link to click on.

Link will be pre-filled out form and MBC can check off:

- (1) renew as is
- (2) don't renew me or
- (3) need to fill out new form to change or add merit badges.

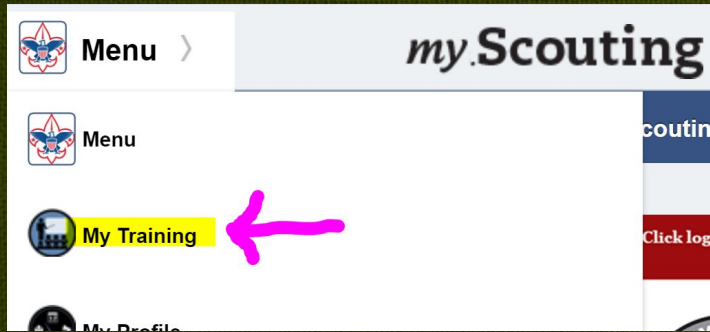
If you don't please receive this, please reach out so we resend email.



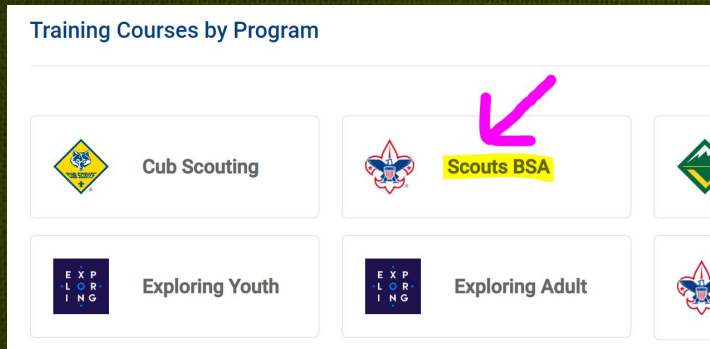
How to take the basic training?

Go to: <https://my.scouting.org/>

#1



#2



#3



Scoutbook



Log into Scoutbook at:

<https://scoutbook.scouting.org/>

*Note: In Chrome there is a great tool called “Feature Assistant Extension” which adds features including some for Merit Badge Counselors.

More info available at:

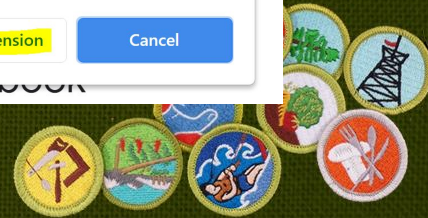
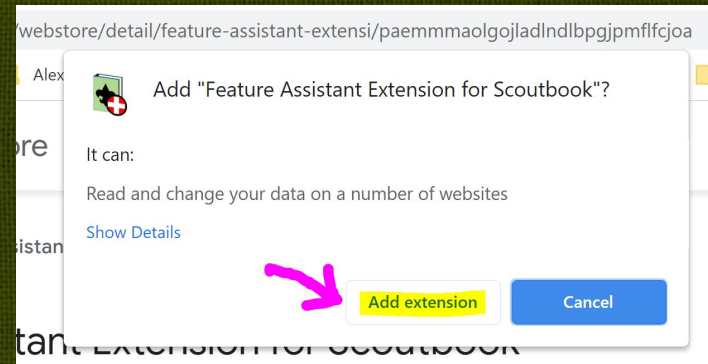
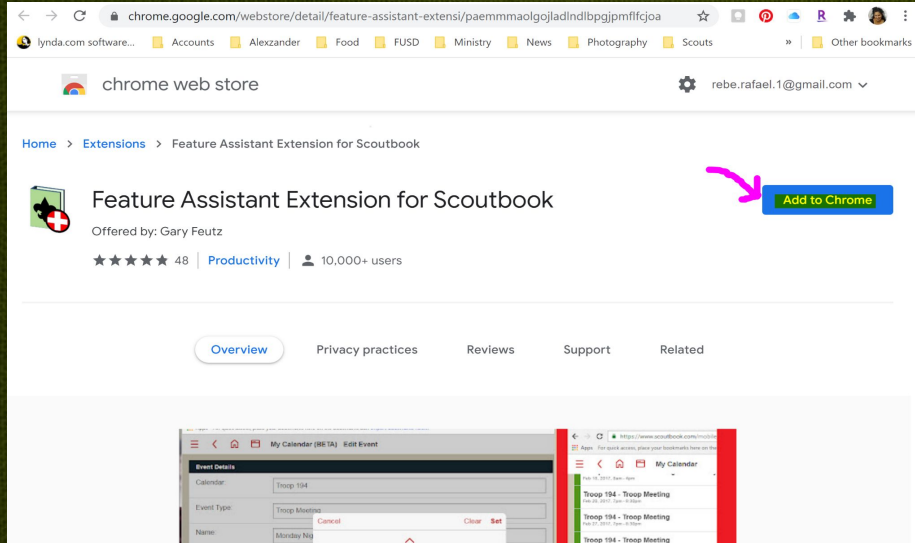
<https://drive.google.com/file/d/0B4bXAHBshADYVUIHV01xTIIYM00/view>



Scoutbook



To add Feature Assistance Extension to Chrome:
<https://chrome.google.com/webstore/detail/feature-assistant-extensi/paemmmaolgojladlndlbpgjpmflfcjoa>



How to check your status on Scoutbook?



Log into Scoutbook at:

<https://scoutbook.scouting.org/>

Without Feature Assistant Extension

#1

The screenshot shows the Scoutbook user interface. At the top, there are navigation tabs for 'Administration' and 'My Account'. Below these are two main sections: 'My Merit Badge Counseling' and 'My Family'. The 'My Merit Badge Counseling' section contains four items: 'Quick Entry for MB Counselors', 'Edit Merit Badges for MB Counselors', 'Print Blue Cards', and 'Send Message for Counselor'. The 'My Family' section shows a user named 'Alexander' with a 52% progress indicator. The 'My Units' section is highlighted in dark blue and contains one unit: 'Troop 120 B' with the subtitle 'Our Lady of Guadalupe Catholic Church'. A pink arrow points to the 'Troop 120 B' text.

With Feature Assistant Extension

#1

The screenshot shows the Scoutbook user interface with the Feature Assistant Extension. The layout is similar to the previous screenshot, but with additional items in the 'My Merit Badge Counseling' section: 'Reports for MB Counselors' and 'Connect to Scouts listed in CSV file'. The 'My Units' section is highlighted in dark blue and contains one unit: 'Troop 120 B' with the subtitle 'Our Lady of Guadalupe Catholic Church'. A pink arrow points to the 'Troop 120 B' text.

How to check your status on Scoutbook?

Without Feature Assistant Extension

#2

This screenshot shows the Scoutbook interface for Troop 120. At the top, a message states: "Your Troop does not have any upcoming events entered. Unit Admins, key 3 members, and secretaries can add Troop events." Below this, the troop logo and number "120" are displayed. The main content area is divided into two sections: "Patrols (6)" and "Scouts not in a Patrol (1)". The "Patrols (6)" section lists six patrols, each with a green checkmark and a right-pointing arrow: Crimson Bulls Patrol, Duct Tape Patrol, Electric Phoenix Patrol, Explosive Rubber Duckies Patrol, Nuclear Muffins Patrol, and Radioactive Pandas Patrol. The "Scouts not in a Patrol (1)" section lists one scout, Luke Schauer, with a green checkmark and a right-pointing arrow. At the bottom, there are three items: "Troop Roster" (highlighted in yellow with a pink arrow pointing to it), "Send Message", and "Quick Entry".

With Feature Assistant Extension

#2

This screenshot shows the Scoutbook interface for Troop 120 with the Feature Assistant Extension installed. The top message is identical to the previous screenshot. Below the troop logo and number "120", the "Patrols (6)" section is expanded to show details for each patrol, including the patrol name, a green checkmark, and a right-pointing arrow. The "Scouts not in a Patrol (1)" section is also expanded to show the scout's name, a green checkmark, and a right-pointing arrow. At the bottom, the "Troop Roster" item is highlighted in yellow with a pink arrow pointing to it, and a small icon of a person is visible next to the text.

How to check your status on Scoutbook?



Without Feature Assistant Extension

#3

Stroll to
bottom
of page

EXPLOSIVE RUBBER DUCKIES PATROL, PATROL LEADER EXPLOSIVE RUBBER DUCKIES PATROL
CURRENT RANK: **First Class**

Thomas M
Crimson Bulls Patrol, Senior Patrol Leader
CURRENT RANK: **Life Scout**

Tim Y
Nuclear Muffins Patrol, Quartermaster Nuclear Muffins Patrol
CURRENT RANK: **Scout**

Tobias L
Explosive Rubber Duckies Patrol, Scribe
CURRENT RANK: **Star Scout**

Tylar K
Crimson Bulls Patrol, Assistant Patrol Leader Crimson Bulls Patrol, Troop Guide
CURRENT RANK: **Life Scout**

Vedant J
Radioactive Pandas Patrol, Quartermaster Radioactive Pandas Patrol
CURRENT RANK: **Life Scout**

Zachary C
Duct Tape Patrol
CURRENT RANK: **First Class**

Clean Old Connections

Transfer In Scout Add Scout

Connections Manager

Print Roster

Roster Import

With Feature Assistant Extension

#3

Stroll to
bottom
of page

CURRENT RANK: **Life Scout**

Tim Y
Nuclear Muffins Patrol, Quartermaster Nuclear Muffins Patrol
CURRENT RANK: **Scout**

Tobias L
Explosive Rubber Duckies Patrol, Scribe
CURRENT RANK: **Star Scout**

Tylar K
Crimson Bulls Patrol, Assistant Patrol Leader Crimson Bulls Patrol, Troop Guide
CURRENT RANK: **Life Scout**

Vedant J
Radioactive Pandas Patrol, Quartermaster Radioactive Pandas Patrol
CURRENT RANK: **Life Scout**

Zachary C
Duct Tape Patrol
CURRENT RANK: **First Class**

Clean Old Connections

Transfer In Scout Add Scout

Permissions by Position

Connections Manager

Print Roster

Roster Import

Import Registration CSV

Import Parent CSV

How to check your status on Scoutbook?

#4

Roster Title:

Sort by:

- Last Name, First Name, then Middle Name
- Rank, Last Name, First Name, then Middle Name
- Den/Patrol, Last Name, First Name, then Middle Name
- School, Last Name, First Name, then Middle Name

SAVE **RUN**

#2 ↙

Create your own custom reports with Scoutbook's Roster Builder!

Use Roster Builder to quickly create roster reports for all your units. Create and save your custom reports for easy access to the roster information that is most important to you. You can view, design, and run all your reports from the Roster Builder Manager.

All Units

Troop 120 B

- All Adults
 - Leaders
 - Parents
- All Scouts
 - Scouts Not In A Patrol

Settings:

- Adult Leader Options
- Merit Badge Counselor Options
- Scout Options
 - Show Last Invited/Login
 - Show Middle Names

#1 ↖

PDF (Portrait) PDF (Landscape) CSV

ADULT MEMBERS

	Name	Unit Number	Merit Bages
1	Henry A.	Troop 120 B	Backpacking Camping Family Life Hiking Inventing Photography Snow Sports Swimming
2	Sudhakar A.	Troop 120 B	Digital Tech Electricity Electronics Engineering Programming
3	Sowjanya A.	Troop 120 B	
4	Noah A.	Troop 120 B	Camping Chemistry Energy Engineering Enviro. Science Hiking Soil and Water Con.
5	Oscar A.	Troop 120 B	
6	William B.	Troop 120 B	Backpacking Camping Emergency Prep. Fire Safety First Aid Public Health
7	Abby Chang	Troop 120 B	Art Cooking Pers. Fitness Personal Mgmt.

(1) Check off Merit Badge Counselor Options and (2) Run Report

How to connect with a scout safely inside of Scoutbook?



#1 Have the scout contact his/her Scoutmaster:

(1) for permission to begin specific Merit Badge and

(2) to add you in Scoutbook as the assigned Merit
Badge Counselor

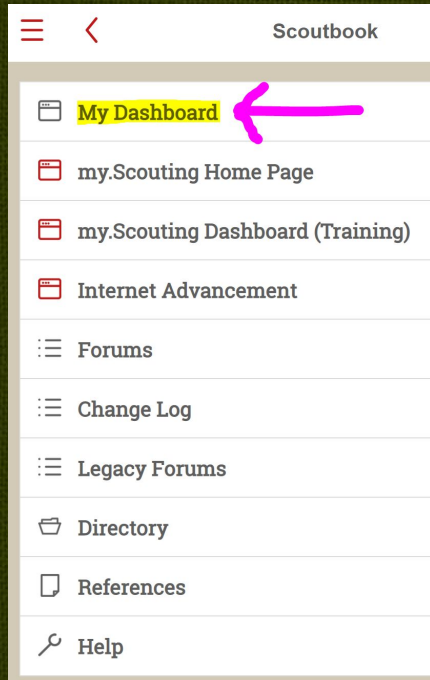
(provide the scout with your full name,
registered troop and zip code)



How to connect with a scout safely inside of Scoutbook?



#2



Scoutbook is the national advancement database.

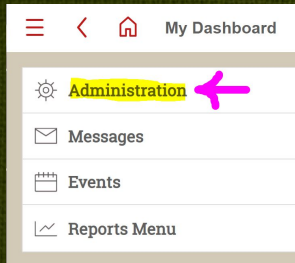
A "Blue Card" can be printed from Scoutbook.



How to connect with a scout safely inside of Scoutbook?

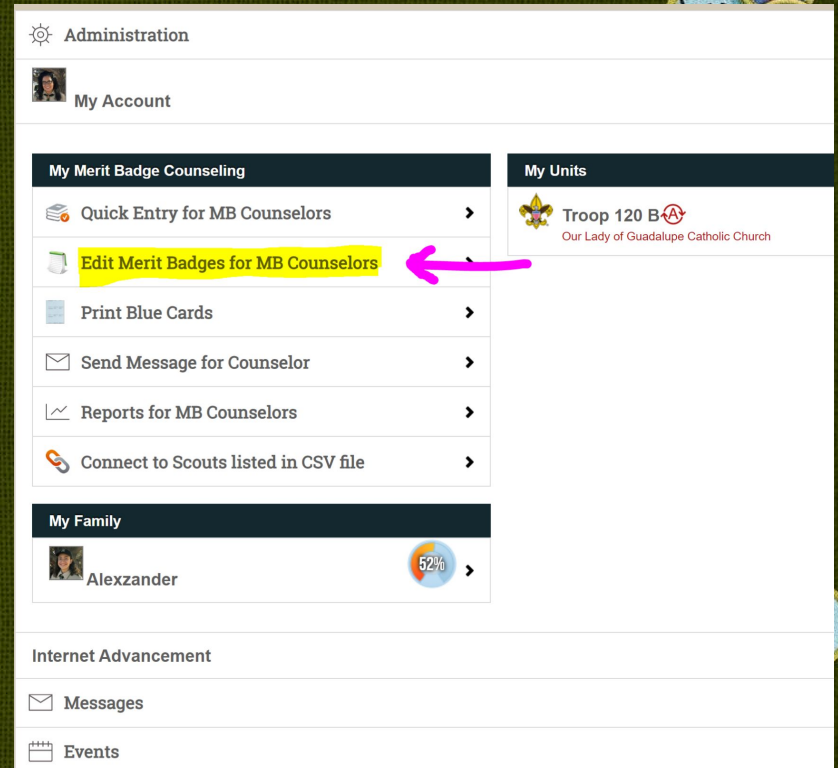
Without Feature Assistant Extension

#3

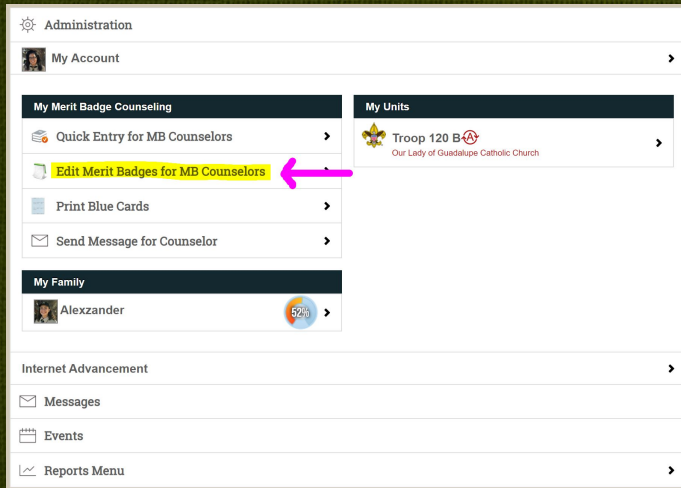


Without Feature Assistant Extension

#3



#4



How to connect with a scout safely inside of Scoutbook?



Next:

Quick Pick Edit for Merit Badge Counselors

Quickly find Counsellor Scout for Merit Badges.

Merit Badge(s):

- Camping #1**
- Coin Collecting
- Collections
- Cooking
- Emergency Preparedness
- First Aid
- Fishing
- Geocaching
- Photography

Choose Scout:

- Tylar K #2**



Camping MB Counselor

Rebeca Rafael
(510) 919-0573

As Tylar's merit badge counselor you are the only one authorized to approve their work on this badge. When you are satisfied that Tylar has completed a requirement check it off.

Use the comments section below to leave notes to Tylar's parents, or other Scout leaders.

Camping MB Requirements (2018-21)

Initial Unit Leader Signature 2/27/21 >
signed by James Peters

Print Blue Cards >

Percent Completed 53% >

1. Do the following:
 - (a) Explain to your counselor the most likely hazards you may encounter while participating in camping activities and what you should do to anticipate, help prevent, mitigate, and respond to these hazards.
completed Mar 12, 2021
Counselor Approved on Mar 12, 2021 by Rebeca Rafael
Marked Completed on Mar 12, 2021 by Rebeca Rafael
Leader Approved on Mar 12, 2021 by Rebeca Rafael
 - (b) Discuss with your counselor why it is important to be aware of weather conditions before and during your camping activities. Tell how you can prepare should the weather turn bad during your campouts.
completed Mar 12, 2021
Counselor Approved on Mar 12, 2021 by Rebeca Rafael
Marked Completed on Mar 12, 2021 by Rebeca Rafael
Leader Approved on Mar 12, 2021 by Rebeca Rafael
 - (c) Show that you know first aid for and how to prevent injuries or illnesses that could occur while camping, including hypothermia, frostbite, heat reactions, dehydration, altitude sickness, insect stings, tick bites, snakebite, blisters, and hyperventilation.
completed Mar 12, 2021
Counselor Approved on Mar 12, 2021 by Rebeca Rafael
Marked Completed on Mar 12, 2021 by Rebeca Rafael
Leader Approved on Mar 12, 2021 by Rebeca Rafael
2. Learn the Leave No Trace principles and the Outdoor Code and explain what they mean. Write a personal and group plan for implementing these principles on your next outing.

Additional Resources

Guide to Advancement 2019:

<https://www.scouting.org/resources/guide-to-advancement/>

Advancement Resources:

<https://www.scouting.org/programs/scouts-bsa/advancement-and-awards/resources/>

Rank Advancements:

<https://www.scouting.org/wp-content/uploads/2019/02/Scouts-BSA-Requirements-3321619.pdf>



Any other questions?

Rebeca Rafael

Assistant Scoutmaster, Troop 120 - Fremont

Merit Badge Dean, Mission Peak District

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